## **Tecumseh United FC Conflict of Interest Policy**

Directors of Tecumseh United FC are bound to act honestly, in good faith, and in the best interest of the club, its members, partners, and supporters. Consistent with such standards of conduct, conflicts of interest and the appearance of conflicts of interest are to be avoided where possible and acted upon openly and appropriately when encountered. The basis for this policy is to ensure the unconditional loyalty of Directors to keep Tecumseh United FC and its members' best interests first in their decision-making processes. This encompasses any situation in which Directors have a private or personal interest sufficient to appear to influence the objective exercise of their official duties.

Each director is required upon election to the Board to acknowledge having read the Ontario Soccer Association's Conflict of Interest Policy and to sign the Conflict of Interest Statement.

Directors are responsible for informing the Secretary of the Board of Directors if any circumstances change with respect to conflicts or potential conflicts, and to amend their Conflict of Interest Statement to reflect such changes. The Club will retain signed copies of the Conflict of Interest Statement at its office.

## Decision-Making Process when Conflict of Interest is Present:

When a potential conflict of interest is relevant to a decision being considered by the Directors and the Executive Committee, the following process shall occur:

- 1. The interested party shall call it to the attention of the Board.
- 2. Such person shall not be allowed to vote on the matter.

3. In some cases, the President can request and have a majority vote by the Board to determine if such person should leave the room and shall not participate in the final deliberation. However, prior to their exiting, questions may be asked of them.

4. A contract or transaction shall be considered binding if the interest is disclosed, and the Board approves, authorizes, or ratifies the action in good faith by a majority of directors (not counting the interested board member) at a meeting where a quorum is present. After this action, the official Minutes shall reflect that these requirements have been met.